



**Preparatory Meeting of the Circle of Presidents**  
Tirana, 28 February 2025

**FINAL FINANCIAL ACCOUNT**

The Circle of Presidents of the Conference of European Constitutional Courts, gathered in preparation of the XX<sup>th</sup> Congress of the Conference of European Constitutional Courts on 28 February 2025, in Tirana, unanimously approved the general costs incurred by organizing the Preparatory Meeting of the Circle of Presidents, as presented by the Constitutional Court of Albania, and decided that cost will be distributed pro rata among the full members of the Conference of European Constitutional Courts who participated in the Preparatory Meeting of the Circle of President according to the number of members of each delegation.

**I. Costs to be shared among the full members**

Preparatory Meeting/Tirana Maritim Hotel Plaza (Rental of meeting hall)	<b>2,340 Euro</b>
Technical equipment and services	<b>4,249 Euro</b>
Simultaneous interpretation	<b>2,830 Euro</b>
Translation of written documents	<b>4,000 Euro</b>
Printing costs	<b>1,964 Euro</b>
Transportation	<b>2,930 Euro</b>
Stationary and administrative overheads	<b>4,100 Euro</b>
<b>Total Costs</b>	<b>22,413 Euro</b>
Costs per participant ( <b>57 participants</b> )	<b>393.22 Euro</b>

**The amount to be paid: 393.22 EUR**  
(three hundred ninety-three euros and twenty-two cents)

**Beneficiary:** Treasury Branch Tirana K51713041B  
**Account:** 0103030780  
**Beneficiary Bank:** Raiffeisen Bank Sha, Tirana, Albania  
**IBAN:** AL72202110130000000103030780  
**SWIFT:** SGSBALTX  
**Transaction Description:** Institution Code 10300001 – Constitutional Court and Account  
7117400 – Expense Reimbursement

We kindly ask you to include the following in the transaction description: *Institution Code10300001 – Constitutional Court; Account: 7117400 – Expense Reimbursement*, as this is essential for the accurate identification of the incoming funds.

We would also appreciate it if the transfer of the amount of **€393.22** could be made, preferably by **31 July 2025**.